









ACES PROGRAMME

Information Book & Registration

Term 3 | 2025–2026



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Sports & Clubs



Intensive English



Afterschool care

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Afterschool care

Aces Programme Information & Registration

Dates: 30 March 2026 – 26 June 2026

Times & place: OWIS Osaka campus, 16:00–18:00

Note: No sessions on public holidays / no-school days.

The ACES programme at OWIS Osaka continues to evolve in order to provide students with structured, meaningful opportunities beyond the classroom. From Term 3, several sports programmes will operate within clearer pathways, allowing students to participate at an appropriate level of development.

Our ACES Programmes	
Clubs	
Clubs provide students with opportunities to explore interests, develop skills, and participate in structured weekly activities. Within the Clubs programme there are two main pathways.	
Competitive Sports Clubs	ACES Clubs
Structured team-based sports clubs with regular training and participation in inter-school fixtures and tournaments. These programmes represent the higher level of commitment within OWIS sport and operate with consistent weekly training and scheduled matches.	Regular after-school clubs where students can explore activities, develop skills, and participate in structured weekly sessions. ACES Clubs include Open Clubs , available to students of different ages and experience levels, and Junior Development Clubs , designed for younger students and beginners building foundational skills.
After School Intensive English Programme	
Intensive English (ages 6+) strengthens literacy and language for success in an international school. Three levels: Basic, Intermediate, Advanced. Each level runs for 1 hour on Mon, Wed and Fri (16:00–17:00).	
Afterschool Child Care programmes	
Afterschool Child Care programmes provide a supervised and supportive environment for students after the school day, offering age-appropriate activities, homework support, and structured time for relaxation and development.	
After School Care	After School Studyhall
For students aged 3–6. Provides structured activities, creative play, and outdoor time in a supportive environment that encourages social development, independence, and everyday English use.	For students aged 7–12. Provides a quiet, structured environment for homework completion, class review, and independent study with staff supervision and support.

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Sports & Clubs



Intensive English



Afterschool care

ACES Clubs & Competitive Sports

Blue Royals Competitive Sports Clubs Details

Competitive Clubs Organisation

The Competitive Sports Clubs represent the higher level of training and commitment within ACES sport. These clubs operate as structured, team-based sports clubs with consistent weekly training and participation in inter-school fixtures. From Term 3, Soccer and Basketball operate under this Competitive Sports Club structure, replacing the previous single-session club format for these sports.

Structure:	Details
Training Frequency:	2 x 90-minute sessions per week
Training Times:	4:00PM - 5:30PM
Session Structure:	Registration covers both weekly training sessions.
Competition:	Participation in fixtures/tournaments
Term Fee:	¥54,000 + 10% tax
Pricing Note:	Equivalent to two weekly ACES club sessions.
Additional Sessions:	Additional weekly sessions may be added for +¥18,000 + tax per session.

ACES Clubs Details

ACES Clubs Organisation

ACES Clubs include a range of after-school activities such as sports clubs, creative clubs, and strategy-based clubs such as chess. Some activities, including soccer, basketball, and hip-hop, also offer **Junior Development clubs** for younger students and those building foundational skills.

Structure:	Details
Training Frequency:	1 x 60-minute session per week
Training Times:	4:00PM - 5:00PM
Session Structure:	Students register for individual weekly sessions.
Term Fee:	¥36,000 + 10% tax (includes one weekly session)
Additional Sessions:	Additional weekly sessions may be added for +¥18,000 + tax per session.

ACES Open Clubs

ACES Open Clubs are after-school activities where students explore interests and develop skills through sports, creative, and strategy-based clubs.

Junior Development Clubs

Junior Development Clubs are designed for younger students or those beginning activities such as soccer, basketball, or hip-hop. These sessions focus on building confidence and foundational skills before progressing to Open or Competitive programmes.

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Afterschool care

Competitive Sports Clubs Schedule						🕒 16:00–17:30
Club	Monday	Tuesday	Wednesday	Thursday	Friday	
Soccer Club 		Soccer All Age Groups		Soccer All Age Groups		
Competitive Sports						
Basketball Club 		Basketball U15 Training		Basketball U15 Training		
Competitive Sports	Basketball U12 Training		Basketball U12 Training			

ACES Clubs Schedule						🕒 16:00–17:00
Club	Monday	Tuesday	Wednesday	Thursday	Friday	
Junior Soccer Club	Soccer Junior					
Junior Basketball Club					Basketball Junior	
Volleyball club					Volleyball Open	
Hip-Hop Dance Club	Hip-Hop Dance Open	Hip-Hop Dance Junior	Hip-Hop Dance Open			
Chess Club		Chess Open				
Pottery Club				Pottery Open		
Art Club					Art Open	

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Competitive Sports Club Information

OWIS Competitive Sports Clubs provide students with the opportunity to develop their skills through structured training and participation in inter-school fixtures and tournaments.

Students who register for a competitive club are encouraged to demonstrate commitment to both training and match participation throughout the season.

Fixtures and Squad Selection

Competitive teams represent OWIS Osaka in fixtures against other schools and sports organisations. These fixtures may take place **after school or on weekends**, depending on the host school or tournament schedule.

For each fixture or tournament, **match squads will be selected based on the age group requirements of the match and the number of players needed.**

While we aim to create opportunities for all players to participate throughout the season, **not every player will be selected for every fixture.**

Match Attendance

When a squad is announced for a match or tournament, the **default expectation is that selected players will attend.**

If a selected player is unable to attend, parents should notify the **ACES team as soon as possible** so that a replacement player can be selected.

Training Participation

Students are encouraged to attend training sessions regularly, as this supports their development and preparation for fixtures.

While we understand that occasional absences may occur due to illness or other commitments, **regular attendance at training will help players improve and may be taken into consideration when selecting squads for matches and tournaments.**

Training sessions remain open to all registered members of the competitive squad, regardless of match selection.

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Afterschool care

Soccer Club

Soccer at OWIS Osaka is offered through both **Junior Development** and the **Blue Royals Competitive programme**. Sessions focus on developing technical ability, teamwork, and confidence through structured training and small-sided games.

Junior sessions focus on building fundamental skills and enjoyment of the sport, while the Blue Royals programme provides a higher level of commitment with regular training and participation in inter-school fixtures.

(Training days and times are shown in the weekly schedule tables.)

Equipment Required

Students participating in soccer should bring:

- Football boots (moulded studs or astroturf boots are both suitable for our sports field)
- Shin guards
- Water bottle

Players may train in sneakers or futsal shoes if necessary, however football boots are **strongly recommended** for better grip on the field surface.

Shin guards are **required for matches**, though they are **not required during regular training sessions**.

Training Conditions

Soccer training takes place **rain or shine**. If rain is forecast, students are encouraged to bring:

- A towel
- A spare change of clothes

This helps ensure students remain comfortable after training sessions in wet conditions.

Uniforms

Upon successful registration and payment, students will be issued a **player number**. Parents will be informed of their child's number and provided access to the **Blue Royals uniform store**, where official soccer club uniforms can be purchased.

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Afterschool care

Uniforms are **required for students participating in the Competitive Soccer Club** and are worn for matches and official fixtures.

Basketball Club

Basketball at OWIS Osaka provides students with the opportunity to develop their skills through structured training sessions focused on teamwork, coordination, and game understanding.

Sessions include skill development, drills, and match play designed to help students improve their technique, confidence, and overall understanding of the game.

(Training days and times are shown in the weekly schedule tables.)

Equipment Required

Students participating in basketball should bring:

- Indoor sports shoes suitable for use in the gymnasium
- Water bottle

Appropriate indoor sports shoes are important for safety and grip on the gym floor.

Training Conditions

Basketball training takes place **indoors in the OWIS gymnasium**, allowing sessions to continue regardless of weather conditions.

Students should arrive prepared for physical activity and bring a water bottle for hydration during training.

Uniforms

Upon successful registration and payment, students will be issued a **player number**. Parents will be informed of their child's number and provided access to the **Blue Royals uniform store**, where official club uniforms can be purchased.

Uniforms are **required for students participating in the Competitive Basketball Club** and are worn for matches and official fixtures.

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Sports & Clubs



Intensive English



Afterschool care

Hip-Hop Dance

Hip-Hop Dance Club introduces students to rhythm, movement, and choreography in a fun and energetic environment. Students develop coordination, confidence, and performance skills through structured dance routines.

(Training days and times are shown in the weekly schedule tables.)

Equipment Required

Students participating in Hip-Hop Dance should bring:

- Comfortable sports clothing
- Indoor shoes
- Water bottle

Training Conditions

Hip-Hop Dance sessions take place in the **Blackbox Studio on Level 3, North Wing.**

Uniforms

No specific uniform is required for Hip-Hop Dance Club.

Chess Club

Chess Club helps students develop strategic thinking, problem-solving skills, and concentration through guided play and friendly competition.

(Training days and times are shown in the weekly schedule tables.)

Equipment Required

- No equipment required

Training Conditions

Chess sessions take place **indoors in the classroom environment.**

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Intensive English



Afterschool care

Volleyball Club

Volleyball Club introduces students to the fundamentals of volleyball through drills, teamwork exercises, and match play. Students develop coordination, communication, and game awareness.

(Training days and times are shown in the weekly schedule tables.)

Equipment Required

Students participating in Volleyball Club should bring:

- Indoor sports shoes suitable for the gymnasium
- Water bottle

Training Conditions

Volleyball training takes place in the **OWIS gymnasium**, allowing sessions to continue regardless of weather conditions.

Art Club

Art Club allows students to explore creativity through a variety of artistic techniques and materials. Activities may include drawing, painting, and craft-based projects designed to encourage creative expression.

(Training days and times are shown in the weekly schedule tables.)

Equipment Required

- All materials are provided unless otherwise specified by the instructor.

Training Conditions

Art Club sessions take place in the **Art Room in the North Wing**.

Uniforms

No uniform is required for Art Club.

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Intensive English



Afterschool care

Pottery Club

Pottery Club introduces students to basic ceramic techniques and creative clay work. Students will learn to shape, design, and decorate pottery pieces while developing patience and artistic skills.

(Training days and times are shown in the weekly schedule tables.)

Equipment Required

- All materials are provided.

Training Conditions

Pottery Club sessions take place in the **Art Room in the North Wing**.

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Intensive English



Afterschool care

After-School Intensive English Programme

(Mon, Wed, Fri · 16:00–17:00)

Programme Overview

The After-School Intensive English Programme is designed to accelerate English development for students studying in an international school environment. The programme supports both AEP students and non-AEP learners by strengthening literacy, communication skills, and confidence using English in the classroom.

Lessons focus on reading, writing, speaking, and listening, helping students develop the language skills required for academic learning and everyday classroom participation.

The programme runs **three days per week**, with **one-hour sessions from 16:00–17:00**, and is available for students **aged 6 and above**.

As this is an academic programme rather than a casual club activity, **attendance at all three weekly sessions is required**.

Intensive English Schedule					
Registration For 3 Sessions Per Week 16:00-17:00					
Level	Monday	Tuesday	Wednesday	Thursday	Friday
Basic	Basic Level Intensive English Class		Basic Level Intensive English Class		Basic Level Intensive English Class
Intermediate	Intermediate Level Intensive English Class		Intermediate Level Intensive English Class		Intermediate Level Intensive English Class
Advanced	Advanced Level Intensive English Class		Advanced Level Intensive English Class		Advanced Level Intensive English Class

Intensive English Programme Fees Table			
Fee Type	Frequency	Amount	Notes
Intensive English Programme Fee	3 Lessons Per Week	¥108,000/term + 10% tax	Covers all lessons for the term
Textbook Fee	As Required	¥7,000/set + 10% tax	Includes Oxford Discover Series Student's Book + Workbook

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Levels

Students are placed into one of three levels depending on their English ability.

Basic

Focuses on building foundational English skills including vocabulary development, sentence structure, reading comprehension, and basic written communication.

Intermediate

Strengthens reading fluency, written expression, and conversational confidence while developing grammar accuracy and longer written responses.

Advanced

Develops higher-level academic English, including structured writing, detailed reading comprehension, and confident spoken communication in classroom discussions.

Level Placement

Students are initially placed into **Basic, Intermediate, or Advanced** based on input from:

- homeroom teachers
- the AEP team
- Intensive English teachers

Parents may also provide input regarding placement.

During the **first week of classes**, teachers will observe students in the classroom and may adjust a student's level if necessary to ensure the placement is appropriate.

Because all Intensive English classes run at the **same time (16:00–17:00)**, any level adjustments can be made smoothly without affecting schedules or requiring any changes from parents.

Level Advancement

Students may advance to the next level when their Intensive English teacher determines they are ready based on their progress and classroom performance.

Parents will be informed of any level advancement **before the start of the next school term**.

Textbooks

Students in the programme use the **Oxford Discover** textbook series, which includes a **Student Book and Workbook** appropriate to their level.

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Textbooks are purchased through the **OWIS school bookshop**.

Once a student's level has been confirmed, families will receive instructions on which books to purchase.

Continuing students may reuse their existing books if they remain in the same level.

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After-School Care & Study Hall

Our after-school care programme runs between **16:00 and 18:00** and is organised in **one-hour registration blocks (16:00–17:00 and 17:00–18:00)**. Families select the exact days and blocks required for the entire term during registration.

Pick-up is **at 17:00** if only the first block is booked, or **at 18:00** if both blocks are booked.

Aftercare (ages 3–6)

Play-based care that builds social skills and independence through games, crafts, storytime and outdoor play in a relaxed English environment.

Study Hall (ages 7–12)

Quiet, supervised time for homework, class review, reading and enrichment, helping students develop study and time-management habits in English.

Aftercare & Study Hall Schedule 2 Sessions Per Day 16:00-17:00 & 17:00-18:00					
Session	Monday	Tuesday	Wednesday	Thursday	Friday
16:00 - 17:00	Aftercare (3-6)	Aftercare (3-6)	Aftercare (3-6)	Aftercare (3-6)	Aftercare (3-6)
	Study-Hall (7-12)	Study-Hall (7-12)	Study-Hall (7-12)	Study-Hall (7-12)	Study-Hall (7-12)
17:00 - 18:00	Aftercare (3-6)	Aftercare (3-6)	Aftercare (3-6)	Aftercare (3-6)	Aftercare (3-6)
	Study-Hall (7-12)	Study-Hall (7-12)	Study-Hall (7-12)	Study-Hall (7-12)	Study-Hall (7-12)

Registration

Parents register their child for the **specific days and hourly blocks** required each week. Selections are made based on the family’s weekly schedule and remain consistent for the term once confirmed.

Because registration is based on **weekly hours**, families can build a schedule that suits their needs across different days of the week.

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Intensive English



Afterschool care

Fees

Afterschool and Study Hall are charged **per hour per week**.

The standard rate is **¥18,000 per weekly hour per term**, plus tax.

This means the total fee depends on the total number of hours booked each week. For example, a child registered for **two hours per week** will be charged for two weekly hours across the term, while a child registered for **five hours per week** will be charged for five weekly hours across the term.

Full fee totals are shown during registration.

Afterschool Care Fees Table			
Programmes	Frequency	Fees/Hour	Fees/Term
After-School Care & Study Hall	1-10 hours per week	¥1,500/hr + tax	¥18,000 – ¥180,000 + tax

Competitive Sports Sibling Exception

Students who remain on campus because an older sibling is participating in a **Competitive Sports Club** that finishes later may only need to register for **one hour of Afterschool (16:00–17:00)**.

In these cases, the student may remain under supervision until their sibling's session finishes so families can collect both children together.

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Afterschool care

After-School Programme Transition

After the school day ends, students registered for ACES programmes transition to their scheduled after-school activity. Procedures differ slightly for OWIS students and external students arriving for programmes.

OWIS Students

Grade 1 and Above

- Students in Grade 1 and above who are registered for ACES programmes go to the designated ACES waiting area at the end of the school day.
- From this location, ACES staff organise students into their respective programme groups and bring them to the appropriate activity location.
- Homeroom teachers are informed of ACES registrations and help ensure students proceed to the waiting area after dismissal.
- Parents should ensure their child understands which programme they are attending and on which days.
- Students who are not registered for an ACES programme should follow their normal dismissal procedures.

Early Childhood & Kindergarten

- Students in Early Childhood and Kindergarten follow a separate transition procedure.
- These students are collected from their usual EC and Kindergarten waiting areas by ACES staff and handed over by the supervising classroom staff before being brought to their after-school activity.
- This process ensures a smooth and supervised transition for younger students attending ACES programmes.

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External Students

- External students attending ACES programmes should arrive shortly before the scheduled programme start time.
- Families should enter the campus through Reception Gate 1 and proceed to the school reception area.
- Students should wait in the reception lobby area, where they will be collected by their club teacher or coach and brought to their activity location.

Arrival Time

- External students should aim to arrive around 15:45, shortly before activities begin at 16:00.
- As external students may be travelling from other schools, arriving slightly later may sometimes be unavoidable. In these cases, students should proceed to reception where staff will assist in directing them to their activity.

Campus Access & Parking

- External families should enter the campus through Reception Gate 1.
- Parking on campus is not available during ACES programme hours. Vehicles may enter the campus for collection at the designated pick-up time, but should not park or remain on school grounds during activities.
- Families arriving by car should plan to park outside the campus and walk to reception.
- Further campus access information and a campus map will be provided to external families after registration.

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Pick-Up & Dismissal

- Students may either be collected by a parent or guardian or dismissed to travel home independently, depending on the arrangements normally used by the family.
- Parents should ensure their child clearly understands their dismissal arrangements on days when they are attending ACES programmes.
- Students who are being collected should wait in the designated ACES waiting area until their parent or guardian arrives.

Collection Location

- Students attending ACES programmes are dismissed from the **designated collection area at the top of the driveway beside the South Wing, outside the Aftercare room (EC1B).**
- Teachers and coaches will bring their groups to the dismissal point at the end of each session.
- Parents should **not enter campus buildings to search for their child's classroom or activity location.**
- Parents arriving **on foot or by bicycle** should enter through **Gate 2.**
- Parents arriving **by car** should use **Gate 3.**

Pick-Up Times

Different ACES programmes finish at different times depending on the activity. Parents collecting their child should aim to arrive at the designated finish time for their child's registered programme.

17:00 Dismissal

The following programmes finish at **17:00**:

- Intensive English Programme (IEP)
- ACES Open Clubs
- ACES Junior Development Clubs
- Aftercare sessions scheduled until **17:00**

Students attending these programmes will be dismissed or collected at **17:00**.

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17:30 Dismissal

Competitive Sports Clubs finish at **17:30**.

Students participating in these clubs will be dismissed or collected at **17:30**.

18:00 Dismissal

Students registered for **Aftercare sessions running until 18:00** will be dismissed or collected at **18:00**.

Arrival Timing

Parents are asked to arrive **as close as possible to the scheduled finish time** for their child's activity.

Arriving significantly earlier can cause congestion outside **Gate 3** and may create pressure for activities to finish earlier than scheduled. This ultimately reduces the time students have for their activities.

Maintaining the designated pick-up times helps ensure students receive the **full allocated session time** for their programme and allows activities to run as planned.

Registration & Payment Information

Registration Forms

Registration for all ACES programmes is completed through the **online ACES registration forms**.

Three registration forms are used:

- **After-School Clubs & Competitive Sports**
- **After-School Intensive English Programme**
- **Aftercare / Aftercare & Study Hall**

Each form can be accessed using the **QR codes located in the footer at the bottom of every page of this document**.

Parents should ensure they complete the correct form for the programme their child will be attending.

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Registration Process

Once a parent has completed the relevant registration form, the student will be added to the appropriate programme registers and may begin attending once registration has been processed.

After submitting the form, parents will receive a **confirmation automated email containing a copy of their registration responses**. Parents should keep this email for reference so they can review the programmes and sessions their child has been registered for.

Parents who are unsure about programme procedures, schedules, or pick-up arrangements should refer to this ACES handbook.

Registration Timing

Students cannot begin attending a programme on the **same day that registration is submitted**.

Parents should complete registration **at least one week before** they would like their child to begin attending. In most cases, students will begin attending programmes **from the following week** after registration.

If a family needs their child to begin earlier, they may contact the **ACES Programme Coordinator** to request approval.

aces.owisosaka@globalschools.com

OWIS Students

For OWIS students, programme fees are processed through the **MyOWIS parent portal using the e-consent system**.

After completing the registration form, parents will receive **e-consent forms through MyOWIS** depending on the programme their child has registered for. These forms allow parents to select the correct pricing options and approve billing.

Parents should monitor their email after registering to ensure all required e-consent approvals are completed.

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External Students

External students also register using the ACES registration forms.

After registration has been submitted, families will receive:

- **payment instructions via a Stripe payment link**
- **campus access information** for attending ACES programmes

External students may begin attending once registration and payment have been confirmed.

Continuing Registration

ACES registrations are generally **assumed to continue from term to term**.

If a family wishes to **cancel or change a programme**, they should notify the ACES Programme Coordinator before the start of the next term.

For the current term, all families are required to **complete a new registration** due to updates and changes to the ACES programme structure.

ACES Toddle Classes (Internal Students)

For OWIS internal students, an ACES section is available on Toddle, separate from the EC–5 and Grades 6–10 curriculum categories.

Students will be added to the Toddle class for the specific ACES programme they are registered in. This may include after-school clubs, the Intensive English Programme (IEP), or Aftercare.

Through these classes, parents can communicate directly with the relevant club coach or teacher regarding their child's participation in the programme.

Important announcements regarding upcoming events, fixtures, tournaments, and player participation will also be shared through Toddle. Parents are asked to regularly check Toddle announcements and any emails sent through Toddle to ensure they stay informed.

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ACES Contact

For general enquiries related to the After-School, Club, Extracurricular & Seasonal Programme (ACES), please contact:

aces.owisosaka@globalschools.com

Josh Eyles

After-School, Club, Extracurricular & Seasonal Programme (ACES) Coordinator

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